

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

SHAUN SMITH,

Plaintiff,

-against-

MUNICIPALITY OF THE CITY, et al.,

Defendants.

25-CV-2497 (JGK) (RFT)

ORDER

ROBYN F. TARNOFSKY, United States Magistrate Judge:

As discussed at the status conference on August 7, 2025, counsel for Defendants shall file a letter on the docket by **August 14, 2025** providing an update on the status of their efforts to identify Defendant Williams and determine whether she would qualify for an electronic waiver of service request.

Plaintiff is advised that there is a Legal Assistance Clinic available to assist self-represented parties in civil cases. The Clinic may be able to provide a pro se party with advice in connection with their case. The Legal Assistance Clinic is run by a private organization called the City Bar Justice Center. The Clinic is not part of or run by the Court, and, among other things, therefore cannot accept filings on behalf of the Court, which must still be made by any self-represented party through the Pro Se Intake Unit by email (ProSe@nysd.uscourts.gov) or by mail or hand delivery (Pro Se Intake Unit, 500 Pearl Street, Room 205, New York, NY 10007).

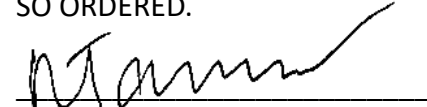
If Plaintiff would like legal assistance, he should complete the City Bar Justice Center's intake form (available at <https://www.nysd.uscourts.gov/attorney/legal-assistance>) to make an appointment. If Plaintiff has questions about the intake form or needs to highlight an urgent deadline already disclosed in the form, the Clinic can be contacted by phone (212-382-4794) or

email (fedprosdny@nycbar.org). In-person appointments in the Thurgood Marshall Courthouse in Manhattan are available Monday through Thursday from 10:00 a.m. to 4:00 p.m.

Appointments are also available remotely Monday through Friday from 10:00 a.m. to 4:00 p.m.

DATED: August 7, 2025
New York, NY

SO ORDERED.

A handwritten signature in black ink, appearing to read 'RTarnofsky', written over a horizontal line.

ROBYN F. TARNOFSKY
United States Magistrate Judge